Rationale

Nagle College is committed that the health and well-being of all students, staff, contractors and volunteer workers is a priority and is catered for in an appropriate manner.

Nagle College has a responsibility to provide equitable access to education and respond to diverse student needs including health care needs.

All children have the right to feel safe and well, and know that they will be attended to with due care when in need of first aid or when feeling unwell.

However, school staff are not health professionals nor are they expected to take on this professional role.

Mission

Stewardship as Service

“As a Catholic Community in the Salesian Tradition we will demonstrate considerate, effective and efficient stewardship of human, environmental and material resources entrusted to our care”

As a dynamic and effective learning community we will promote creative teaching and learning through a challenging and relevant curriculum permeated by Catholic values and through the pursuit of academic excellence.

Scripture

“They will turn to the Lord, and He will respond to their pleas and heal them”.

Isaiah 19:22

Vision

Nagle College is a dynamic, hope-filled community, pursuing personal excellence and self-discovery through education for all students in a nurturing Catholic community in the Salesian tradition.

Policy Statement

Nagle College recognises it has obligations to support and respond to the health care needs of the students, staff, contractors and volunteer workers. First Aid at the College is well organised, complies with all relevant law and policy statements and provides a safe environment for students, staff and volunteer workers.

The Occupational Health and Safety Act 2004 (Vic) requires employers to provide so far as is reasonably practicable adequate facilities for the welfare of employees at any workplace under the employers management and control. This includes having appropriate first aid measures in place including appropriate first aid kits and appropriately trained first aid officers.

The College makes first aid available to employees and other persons (students) in respect of all school related activities. This would include any activities that are being conducted by the school or on the school's behalf in compliance with the Occupational Health and Safety Act 2004 (Vic).
In the case of school excursions and camps the College provides adequate first aid, this is usually by the provision of qualified first aiders and associated equipment. In the case of excursions this policy needs to be read in conjunction with the Nagle College Excursions Policy.

Schools have a legal duty to protect students in their care from the risks of injury that are reasonably foreseeable. In the case of serious injury or illness, the staff member is not required to diagnose or treat the condition, apart from carrying out the appropriate first aid procedures, within the limits of their skill, expertise and training. Diagnosis and treatment are the responsibility of the ambulance paramedic or medical practitioner in attendance.

Definitions

First Aid
Emergency treatment administered to an injured or sick person before professional medical care is available.

First Aid Officer
A person who has completed the appropriate training and has been nominated by the employer for that role in the workplace.

Certification
The minimum acceptable level of training for first aid officers at the College is HLTFA301B Apply First Aid. In addition cardiopulmonary resuscitation (CPR) training must be undertaken annually.

Under Ministerial Order 90 first aid staff must also undertake anaphylaxis training.

In addition, information from parents may be required to assist with managing students with chronic health issues such as diabetes, asthma, epilepsy etc.

Worksafe
A Victorian statutory Authority responsible amongst other things for the occupational health and safety, workers compensation and the rehabilitation of injured workers.

Offsite activities
Offsite activities include: excursions, camps (includes study camps and any activity involving overnight or weekend stays), tours, holiday trips and off campus activities such as sporting fixtures. They do not include work experience programs.

Duty of care
The duty of care of a teacher is to protect students in his or her charge from risks of injury that the teacher should reasonably have foreseen applies during onsite and offsite activities.

The necessity to provide a duty of care should be a guiding factor in the planning of all offsite activities.
Nagle College – First Aid Policy

Aim

Nagle College provides appropriate first aid by trained personnel as an initial response to providing care for an illness or injury that has occurred at the workplace to.

Guidelines

The Principal or his delegate (in this case the Deputy Principal Pastoral Welfare) are responsible for the overall management of first aid at the College.

- A sufficient number of staff members trained with Level 2 first aid certification.
- First aid staff hold an appropriate current first aid qualification.
- A First Aid Training Registry is maintained and records the details of staff first aid qualifications and the renewal dates.
- That first aid is administered as required in a timely and competent manner.
- Children’s health problems are communicated to families when considered necessary.
- Regular communication with families is maintained to encourage parents to provide the College with up to date and relevant health information. This information will be stored and used in accordance with the Health Records Act 2001 (Vic) and the Privacy Act (1988) Cth.
- Processes are in place to provide first aid during excursions and off-site activities. In this regard this policy should be read in conjunction with the Nagle College Excursion Policy.
- The First Aid room is maintained with the provision of adequate supplies, first aid kits and facilities.
- Appropriate first aid procedures are in place.
- Parents/caregivers are informed that it is incumbent on them to act responsibly in ensuring that students who are genuinely ill remain at home rather than attend school.
- The College has the responsibility of calling an ambulance in the case of emergency if deemed necessary by a qualified first aider, and the cost of such ambulance transportation is to be borne by the parents or caregivers of the student so involved.
- Funding is made available for the training of first aiders.
- All officially designated first aiders are given access to appropriate immunisation.
- There is a minimum of one first aider available to assist injured or ill persons at all times.
- A first aider shall be available at the school during normal working hours, and at other times when authorised programmes are being conducted.
- Adequate hygiene practices are to be observed.
- In the event of an emergency to refer to the College DISPLAN procedures.